

INDEX

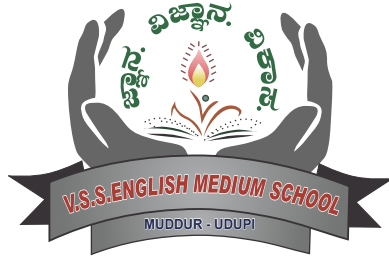
Sl. No.	Content	Page No.
1	School Name & Address	1
2	Prayer, National Pledge	2
3	Student's Personal Information, Student's Copy	3
4	Student's Personal Information, Office Copy	5
5	School Timings	7
6	School Daily Routine	8
7	Naadageethe	9
8	National Anthem and it's Translation	10
9	Vande Matharam	11
10	Bhojana Mantra and Aikya Mantra	12
11	Academic Calender June 2024 to March 2025	13-22
12	Class Time Table	23-24
13	General Instructions / Guidelines	25-31
14	Absent record	32
15	Leave Application Form	33-34
16	Test / Examination's Time Table	35-43
17	Progress Report	44
18	Home Assignments	45 Onwards
19	Memos / Teacher's or Parent's Comments	
20	General Information	
21	Library Record	

Shri USK Rural Education & Development Trust (R)

Nalkur Post & Village, Brahmavara Taluk,
Udupi Dist., Karnataka-576234
Tel: 0820-2989789

VSS ENGLISH MEDIUM SCHOOL

MUDDUR



Note:

Parents

Parents are requested to go through the Diary and sign it everyday

Students

THIS DIARY IS TO BE BROUGHT DAILY TO THE SCHOOL

STUDENT'S HANDBOOK

2024-2025

ಪ್ರಾರ್ಥನೆ

ಓಂ! ಗುರುಬ್ರಹ್ಮಾ ಗುರುವಿಷ್ಣುಃ
ಗುರುದೇವೋ ಮಹೇಶ್ವರಃ |
ಗುರುಸಾಕ್ಷಾತ್ ಪರಬ್ರಹ್ಮ
ತಸ್ಮೈಶ್ರೀ ಗುರುವೇ ನಮಃ

ಶ್ರೀ ಶಾರದಾ ಸ್ತೋತ್ರ

ಸರಸ್ವತಿ ನಮಸ್ತುಭ್ಯಂ ವರದೇ ಕಾಮರೂಪಿಣೀ
ವಿದ್ಯಾರಂಭಂ ಕರಿಷ್ಯಾಮಿ ಸಿದ್ಧಿರ್ಭವತುಮೇ ಸದಾ ||

ಶಾರದಾ ಶಾರದಾಂಭೋಜವದನಾ ವದನಾಂಬುಜೇ
ಸರ್ವದಾ ಸರ್ವದ್ವಾಸ್ತುಕಂ ಸನ್ನಿಧಿಃ ಸನ್ನಿಧಿಂ ಕುರು

THE NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall pay respect to my parents, teachers and all elders and treat everyone with courtesy. To my country and to my people I pledge my devotion. In their well being and prosperity alone lies my happiness.

ಪ್ರತಿಜ್ಞೆ

ಭಾರತ ನನ್ನ ದೇಶ. ಭಾರತೀಯರೆಲ್ಲರೂ ನನ್ನ ಅಣ್ಣತಮ್ಮಂದಿರು, ಅಕ್ಕತಂಗಿಯರು. ನಾನು ನನ್ನ ದೇಶವನ್ನು ಪ್ರೀತಿಸುತ್ತೇನೆ. ನನ್ನ ದೇಶದ ಭವ್ಯ ಪರಂಪರೆಯನ್ನು ಗೌರವಿಸಿ ಅದನ್ನು ಕಾಪಾಡಲು ಶ್ರಮಿಸುತ್ತೇನೆ. ನನ್ನ ಪೋಷಕರನ್ನು, ಗುರು-ಹಿರಿಯರನ್ನು ಗೌರವಿಸಿ ಅವರೊಂದಿಗೆ ವಿನಯದಿಂದ ವರ್ತಿಸುತ್ತೇನೆ. ಪ್ರಾಣಿಗಳಲ್ಲಿ ದಯೆ ತೋರುತ್ತೇನೆ ಮತ್ತು ನನ್ನ ದೇಶದ ಜನತೆಗಾಗಿ ಕಳಕಳಿಯ ಪ್ರಮಾಣವನ್ನು ಮಾಡುತ್ತೇನೆ ಹಾಗೂ ಎಲ್ಲರ ಏಕೈಗಾಗಿ ನನ್ನ ಸಂತೋಷವನ್ನು ಧಾರೆಯೆರೆಯುತ್ತೇನೆ.

VSS ENGLISH MEDIUM SCHOOL MUDDUR

Affix
Passport
Size
Photo

STUDENTS PERSONAL INFORMATION RECORD

STUDENT’S COPY

Name.....

Class :..... Date of Birth :

--	--	--	--	--	--	--	--

Height :.....Weight :.....Blood Group :.....

Use of School Bus : Yes / No: Boarding Point :.....

Father’s Name : (In BLOCK LETTERS)

Mother’s Name :.....

Residential Address :.....

Mobile : (1) (2)

Particulars of Brothers / Sisters in this School

Name	Class
------	-------

I declare that the information given above are true & correct and I will inform the school in case of any change in the above information. I Shall be responsible for the conduct of my ward in accordance with the rules and regulations of the Institution.

Specimen Signature of the Parent / Guardian

_____	_____	_____
Father	Mother	Guardian

VSS ENGLISH MEDIUM SCHOOL MUDDUR

Affix
Passport
Size
Photo

STUDENTS PERSONAL INFORMATION RECORD
OFFICE COPY

Name.....

Class :..... Date of Birth :

--	--	--	--	--	--	--	--

Height :.....Weight :.....Blood Group :.....

Use of School Bus : Yes / No: Boarding Point :.....

Father’s Name : (In BLOCK LETTERS)

Mother’s Name :.....

Residential Address :.....

Mobile : (1) (2)

Particulars of Brothers / Sisters in this School
Name Class

I declare that the information given above are true & correct and I will inform the school in case of any change in the above information. I Shall be responsible for the conduct of my ward in accordance with the rules and regulations of the Institution.
Specimen Signature of the Parent / Guardian

Father Mother Guardian

VSS ENGLISH MEDIUM SCHOOL

Muddur, Nalkur Post & Village, Brahmavara Taluk,
Udupi Dist., Karnataka-576234

SCHOOL TIMINGS

Section	Week Days	Saturdays
Pre KG, LKG & UKG	9.15 a.m to 3.50 p.m	No Classes
1 to 10th	9.15 a.m to 3.50 p.m	2nd & 4th Saturdays are Holidays
Office Timings	9.00 a.m to 4.30 p.m	9.00 a.m to 1.00 p.m

Note:

- ✳ Parents may meet the Class Teachers and the Principal to ascertain the progress in studies, conduct, discipline etc. of their ward on open days (4th Saturdays between 10.00 am and 12.00 pm)

Contact Numbers :

Office : 9482481648, 0820-2989789
Principal (Nursery-V) : 7795116935
Principal (VI-X) : 9686049640

- ✳ Please call the School office to convey important information at office hours.
- ✳ Do not call teachers on their cell phones during working hours.
- ✳ Parents entry to the school Building or approach to class rooms is strictly prohibited during school hours, except to the office area.
- ✳ Any Certificates, endorsements, verifications from the school should be asked, two days in advance through a handwritten application to the Principal.

SCHOOL DAILY ROUTINE

Study Bell	9.15 a.m – 9.25 a.m
Prayer	9.25 a.m – 9.40 a.m
I Period	9.40 a.m – 10.15 a.m
II Period	10.15 a.m – 10.50 a.m
Snacks and Break	10.50 a.m – 11.05 a.m
III Period	11.05 a.m – 11.40 a.m
IV Period	11.40 a.m – 12.15 p.m
V Period	12.15 p.m – 12.50 p.m
Lunch Break	12.50 p.m – 1.15 p.m
VI Period	1.15 p.m – 1.50 p.m
VII Period	1.50 p.m – 2.25 p.m
Break	2.25 p.m – 2.30 p.m
VIII Period	2.30 p.m – 3.05 p.m
Remedial	3.05 p.m – 3.45 p.m
Class Teacher Interaction & Prayer	3.45 p.m – 3.50 p.m
Long Bell (School Bus Departure)	3.50 p.m

ನಾಡಗೀತೆ

ಜೈ ! ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ |

ಜೈ ! ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೆ,
ಜಯ ಹೇ ರಸ ಋಷಿಗಳ ಬೀಡೆ |
ಭೂದೇವಿಯ ಮುಕುಟದ ನವಮಣಿಯೆ,
ಗಂಧದ ಚಂದದ ಹೊನ್ನಿನ ಗಣಿಯೆ,
ರಾಘವ ಮಧುಸೂದನರವತರಿಸಿದ

ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ |

ಜನನಿಯ ಜೋಗುಳ ವೇದದ ಘೋಷ
ಜನನಿಗೆ ಜೀವವು ನಿನ್ನಾವೇಶ,
ಹಸುರಿನ ಗಿರಿಗಳ ಸಾಲೆ
ನಿನ್ನಯ ಕೊರಳಿನ ಮಾಲೆ
ಕಪಿಲ ಪತಂಜಲ ಗೌತಮ ಜಿನನುತ

ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ |

ಶಂಕರ ರಾಮಾನುಜ ವಿದ್ಯಾರಣ್ಯ
ಬಸವೇಶ್ವರ ಮಧ್ವರ ದಿವ್ಯಾರಣ್ಯ
ರನ್ನ ಷಡಕ್ಷರಿ ಪೊನ್ನ
ಪಂಪಲಕುಮಿಪತಿ ಜನ್ನ
ಕಬ್ಬಿಗರುದಿಸಿದ ಮಂಗಳಧಾಮ
ಕವಿಕೋಗಿಲೆಗಳ ಪುಣ್ಯಾರಾಮ
ನಾನಕ ರಾಮಾನಂದ ಕಬೀರರ

ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ |

ತೈಲಪ ಹೊಯ್ಸಳರಾಳಿದ ನಾಡೆ,
ದಂಕಣ ಜಕಣರ ನೆಚ್ಚಿನ ಬೀಡೆ
ಕೃಷ್ಣ ಶರಾವತಿ ತುಂಗಾ
ಕಾವೇರಿಯ ವರ ರಂಗ
ಚೈತನ್ಯ ಪರಮಹಂಸ ವಿವೇಕರ

ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ |

ಸರ್ವ ಜನಾಂಗದ ಶಾಂತಿಯ ತೋಟ
ರಸಿಕರ ಕಂಗಳ ಸೆಳೆಯುವ ನೋಟ,
ಹಿಂದೂ ಕ್ರೈಸ್ತ ಮುಸಲ್ಮಾನ
ಪಾರಸಿಕ ಜೈನರುದ್ಯಾನ
ಜನಕನ ಹೋಲುವ ದೊರೆಗಳ ಧಾಮ
ಗಾಯಕ ವೈಣಿಕರಾರಾಮ
ಕನ್ನಡ ನುಡಿ ಕುಣಿದಾಡುವ ಗೇಹ,
ಕನ್ನಡ ತಾಯಿಯ ಮಕ್ಕಳ ದೇಹ |

ಜೈ ! ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ |

ಜೈ ! ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೆ,
ಜಯ ಹೇ ರಸ ಋಷಿಗಳ ಬೀಡೆ |

- ಕುವೆಂಪು

ರಾಷ್ಟ್ರಗೀತೆ

NATIONAL ANTHEM

Translation

ಜನಗಣಮನ ಅಧಿನಾಯಕ ಜಯ ಹೇ |
ಭಾರತ ಭಾಗ್ಯವಿಧಾತಾ ||

ಪಂಜಾಬ ಸಿಂಧು ಗುಜರಾತ ಮರಾಠಾ |
ದ್ರಾವಿಡ ಉತ್ಕಲ ವಂಗಾ ||

ವಿಂಧ್ಯ ಹಿಮಾಚಲ ಯಮುನಾ ಗಂಗಾ |
ಉಚ್ಛಲ ಜಲಧಿತರಂಗಾ ||

ತವ ಶುಭ ನಾಮೇ ಜಾಗೇ ||
ತವ ಶುಭ ಆಶೀಷ ಮಾಘೇ |
ಗಾಹೇ ತವಜಯ ಗಾಥಾ ||

ಜನಗಣ ಮಂಗಲದಾಯಕ ಜಯ ಹೇ |
ಭಾರತ ಭಾಗ್ಯವಿಧಾತಾ
ಜಯ ಹೇ ಜಯ ಹೇ ಜಯ ಹೇ
ಜಯ ಜಯ ಜಯ ಜಯ ಹೇ ||

Thou art the ruler of the minds of
all people, Dispenser of India's
destiny. Thy name rouses the
hearts of Punjab, Sind, Gujarat
and Maratha of the Dravida and
Orissa and Bengal; It echoes in
the hills of the Vindhya and
Himalayas, mingles in the music
of Jamuna and Ganges and is
Chanted by the waves of the
Indian Sea. They pray for thy
blessings and sing the praise.
The savings of all people waits
in thy hand, Thou dispenser of
India's Destiny. Victory, Victory,
Victory, to thee.

—ರವೀಂದ್ರನಾಥ ಠಾಗೂರ್

ವಂದೇ ಮಾತರಂ

ವಂದೇ ಮಾತರಂ

ಸುಜಲಾಂ ಸುಫಲಾಂ ಮಲಯಜ ಶೀತಲಾಂ

ಸಸ್ಯ ಶ್ಯಾಮಲಾಂ ಮಾತರಂ ||

ಶುಭ್ರಜ್ಯೋತ್ಸ್ನಾಂ ಪುಲಕಿತ ಯಾಮಿನೀಂ |

ಪುಲ್ಲ ಕುಸುಮಿತ ದ್ರುಮದಲ ಶೋಭಿನೀಂ

ಸುಹಾಸಿನೀಂ ಸುಮಧುರ ಭಾಷೀಣೀಂ

ಸುಖದಾಂ ವರದಾಂ ಮಾತರಂ ||

ಕೋಟಿಕೋಟಿ ಕಂಠಕಲಕಲ ನಿನಾದ ಕರಾಲೆ |

ಕೋಟಿಕೋಟಿ ಭುಜೈರ್ಧೃತ ಖರಕರವಾಲೇ

ಅಬಲಾ ಕೆನೊ ಮಾ ಏತೋ ಬಲೇ |

ಬಹುಬಲ ಧಾರಿಣೀಂ | ನಮಾಮಿ ತಾರಿಣೀಂ

ರಿಪುದಲವಾರಿಣೀಂ ಮಾತರಂ ||

ತುಮಿವಿದ್ಯಾ ತುಮಿ ಧರ್ಮ ತುಮಿ ಹೃದಿ

ತುಮಿ ಮರ್ಮ, ತ್ವಂ ಹಿ ಪ್ರಾಣಾಃ ಶರೀರೇ

ಬಾಹುತೇ ತುಮೀ ಮಾ ಶಕ್ತಿ | ಹೃದಯೇ

ತುಮಿಮಾ ಭಕ್ತಿ | ತೋಮಾರ

ಇ ಪ್ರತಿಮಾ ಗಡಿ ಮಂದಿರೇ, ಮಂದಿರೇ ||

ತ್ವಂ ಹಿ ದುರ್ಗಾ ದಶಪ್ರಹರಣಧಾರಿಣೀ |

ಕಮಲಾಕಮಲದಲ ವಿಹಾರಿಣೀ | ವಾಣೀ

ವಿದ್ಯಾದಾಯಿನೀ | ನಮಾಮಿ ತ್ವಾಂ ನಮಾಮಿ

ಕಮಲಾಂ | ಅಮಲಾಂ ಅತುಲಾಂ,

ಸುಜಲಾಂ ಸುಫಲಾಂ | ಮಾತರಂ ||

ಶ್ಯಾಮಲಾಂ ಸರಲಾಂ ಸುಸ್ಥಿತಾಂ ಭೂಷಿತಾಂ |

ಧರಣೀಂ ಭರಣೀಂ ಮಾತರಂ ||

— ಬಂಕಿಮಚಂದ್ರ ಚಟರ್ಜಿ

ಭೋಜನ ಮಂತ್ರ

ಅನ್ನಪೂರ್ಣೇ ಸದಾಪೂರ್ಣೇ ಶಂಕರ ಪೂಣವಲ್ಲಭೆ
ಜ್ಞಾನವೈರಾಗ್ಯ ಸಿದ್ಧರ್ಥಂ ಭಿಕ್ಷಾಂದೇಹಿ ಚ ಪಾರ್ವತಿ ।
ಅಹಂ ವೈಶ್ವಾನರೋ ಭೂತ್ವಾ ಪೂಣೇನಾಂ ದೇಹಮಾಶ್ರಿತಃ
ಪ್ರಾಣಾಪಾನಃ ಸಮಾಯುಕ್ತಂ ಪಚಾಮ್ಯನ್ನಂ ಚತುರ್ವಿಧಂ ॥

ಸಹನಾಭುವತು ಸಹನೌಗುಣತು ಸಹವೀರ್ಯಂ ಕರವಾವಹೈ ।
ತೇಜಸ್ವಿ ನಾಮರ್ಧಿ ತಮಸ್ತು ಮಹಾ ವಿದ್ವಿ ಶಾವಯೈಃ ॥
ಓಂ ಶಾಂತಿ ಶಾಂತಿ ಶಾಂತಿಃ



ಐಕ್ಯ ಮಂತ್ರ

ಯಂ ವೈದಿಕಾ ಮಂತ್ರದೃಶಃ ಪುರಾಣಾಃ
ಇಂದ್ರಂ ಯಮಂ ಮಾತರಿಶ್ವಾನಮಾಹುಃ ।
ವೇದಾಂತಿನೋನಿರ್ವಚನೀಯಮೇಕಂ
ಯಂ ಬ್ರಹ್ಮಶಬ್ದೇನ ವಿನಿರ್ದಿಶಂತಿ ॥
ಶೈವಾಯಮೀಶಂ ಶಿವ ಇತ್ಯವೋಚನ್
ಯಂ ವೈಷ್ಣವಾ ವಿಷ್ಣುರಿತಿಸ್ತವಂತಿ ।
ಬುದ್ಧಸ್ತಥಾರ್ಹನ್ನಿತಿ ಬೌದ್ಧಜೈನಾಃ
ಸತ್ ಶ್ರೀಅಕಾಲೇತಿ ಚ ಸಿಖ್ಖಿಸಂತಃ ॥
ಶಾಸ್ತ್ರೇತಿ ಕೇಚಿತ್ ಕತಿಚಿತ್ ಕುಮಾರಃ
ಸ್ವಾಮೀತಿ ಮಾತೇತಿ ಪಿತೇತಿ ಭಕ್ತ್ಯಾ ।
ಯಂ ಪ್ರಾರ್ಥಯಂತೇ ಜಗದೀಶಿತಾರಂ
ಸ ಏಕ ಏವ ಪ್ರಭುರದ್ವಿತೀಯಃ ॥

June - 2024

Date	Week	Events	W/H
1	Sat	World Milk Day	X
2	Sun		H
3	Mon	World Bicycle Day, Term 1 Begins	X
4	Tue		X
5	Wed	World Environment Day	X
6	Thu		X
7	Fri	Food Safety Day	X
8	Sat	World Oceans Day	H
9	Sun		H
10	Mon		X
11	Tue		X
12	Wed	Anti Child Labour Day	X
13	Thu		X
14	Fri	World Blood Donor Day	X
15	Sat	World Wind Day	X
16	Sun	Fathers' Day	H
17	Mon	Bakrid	H
18	Tue	International Picnic Day	X
19	Wed		X
20	Thu		X
21	Fri	International Yoga Day, World Music Day	X
22	Sat	Kabirdas Jayanthi	H
23	Sun	International Olympic Day	H
24	Mon		X
25	Tue		X
26	Wed	Bankim chandra chatarji Jayanthi, Pink & Blue Day (K.G Students)	X
27	Thu		X
28	Fri		X
29	Sat		X
30	Sun		H

1. P.T.M

2. Unit Test-I

July - 2024

Date	Week	Events	W/H
1	Mon	Doctors' Day, GST Day	X
2	Tue	World UFO Day	X
3	Wed	International Plastic Bag Free Day	X
4	Thu		X
5	Fri		X
6	Sat		X
7	Sun	World Chocolate Day	H
8	Mon		X
9	Tue		X
10	Wed		X
11	Thu	World Population Day	X
12	Fri		X
13	Sat		H
14	Sun		H
15	Mon	World Youth Skills Day	X
16	Tue		X
17	Wed	World Emoji Day, Moharam	H
18	Thu		X
19	Fri		X
20	Sat	International Moon Day, World Chess Day	X
21	Sun	Guru Purnima	H
22	Mon		X
23	Tue	Balagangadhar Tilak Jayanthi	X
24	Wed	Income Tax Day, Fruits Day (K.G Students)	X
25	Thu		X
26	Fri	Kargil Vijay Diwas	X
27	Sat		H
28	Sun	World Nature Conservation Day	H
29	Mon	International Tiger Day	X
30	Tue		X
31	Wed		X

1. Unit Test-II

August - 2024

Date	Week	Events	W/H
1	Thu	World Wide Web Day	X
2	Fri		X
3	Sat		X
4	Sun	Friendship Day, Aati Amavasya	H
5	Mon		X
6	Tue		X
7	Wed	National Handloom Day	X
8	Thu		X
9	Fri	Nagara Panchami	H
10	Sat		H
11	Sun	Tulsidas Jayanthi	H
12	Mon	International Youth Day, World Elephant Day	X
13	Tue	International Left Handers Day	X
14	Wed		X
15	Thu	Independance Day	X
16	Fri	Varamahalaxmi Vrata	X
17	Sat		X
18	Sun		H
19	Mon	Raksha Bandana, World Photography Day	X
20	Tue	Narayana Guru Jayanthi	X
21	Wed	World Senior Citizen Day	X
22	Thu		X
23	Fri		X
24	Sat		H
25	Sun		H
26	Mon	Shri Krishna Janmashtami, Women's Equality Day	X
27	Tue		X
28	Wed	Green & Red Day (K.G Students)	X
29	Thu	National Sports Day, Major Dhyan Chand Jayanthi	X
30	Fri		X
31	Sat		X

1. Unit Test-III

September - 2024

Date	Week	Events	W/H
1	Sun		H
2	Mon	World Coconut Day	X
3	Tue		X
4	Wed	Dadabhai Naoroji Jayanthi	X
5	Thu	Teachers' Day, Dr Radhakrishna Jayanthi	X
6	Fri		X
7	Sat	Ganesha Chaturthi	H
8	Sun	International Literacy Day	H
9	Mon		X
10	Tue		X
11	Wed		X
12	Thu		X
13	Fri		X
14	Sat	Hindi Diwas	H
15	Sun	Onam, Sir M Vishweshwarayya Jayanthi, Engineers' Day	H
16	Mon	Ed-Milad, World Ozone Day	H
17	Tue		X
18	Wed	Healthy Food Day (K.G Students)	X
19	Thu		X
20	Fri		X
21	Sat		X
22	Sun		H
23	Mon	International Day of Sign Languages	X
24	Tue		X
25	Wed	World River Day	X
26	Thu		X
27	Fri	World Tourism Day	X
28	Sat		H
29	Sun	World Heart Day	H
30	Mon		X

1. Unit Test-IV

October - 2024

Date	Week	Events	W/H
1	Tue		X
2	Wed	Gandhi Jayanthi, Lal Bahadur Shastri Jayanthi	H
3	Thu	Navaratri Begins	X
4	Fri	World Animal Welfare Day	X
5	Sat		X
6	Sun	World Smile Day	H
7	Mon	World Cotton Day	X
8	Tue	Indian Air Force Day	X
9	Wed		X
10	Thu		X
11	Fri	International Girl Child Day, Mahanavami, Dasara Holiday Begins	H
12	Sat	Vijaya Dashami, World Sight Day	H
13	Sun	Madhvacharya Jayanthi	H
14	Mon		H
15	Tue	A.P.J. Abdul Kalam Jayanthi	H
16	Wed		H
17	Thu	Valmiki Jayanthi	H
18	Fri		H
19	Sat		H
20	Sun		H
21	Mon		H
22	Tue		H
23	Wed	Term-2 Begins	X
24	Thu		X
25	Fri		X
26	Sat		H
27	Sun		H
28	Mon		X
29	Tue		X
30	Wed		X
31	Thu	Deepavali, Vallabhbhai Patel Jayanthi, Ekta Diwas	H

1. M.O.Y Exam

November - 2024

Date	Week	Events	W/H
1	Fri	Deepavali, Kannada Rajyothsava	H
2	Sat		H
3	Sun	Lala Lajpath Rai Jayanthi	H
4	Mon		X
5	Tue	National Ayurveda Day	X
6	Wed		X
7	Thu	National Cancer Awareness Day	X
8	Fri		X
9	Sat	National Legal Service Day	H
10	Sun		H
11	Mon	National Education Day	X
12	Tue		X
13	Wed	Utthana Dwadashi	X
14	Thu	Childrens' Day	X
15	Fri	Guru Nanak Jayanthi	X
16	Sat		X
17	Sun		H
18	Mon	Kanakadasa Jayanthi	H
19	Tue	National Mens' Day, Rani Lakshmi Bai Jayanthi	X
20	Wed		X
21	Thu	World Television Day	X
22	Fri		X
23	Sat		H
24	Sun		H
25	Mon		X
26	Tue	Constitution Day	X
27	Wed		X
28	Thu		X
29	Fri		X
30	Sat		X

1. P.T.M

December - 2024

Date	Week	Events	W/H
1	Sun	World AIDS Day	H
2	Mon	National Pollution Control Day	X
3	Tue		X
4	Wed	Indian Navy Day	X
5	Thu	World Soil Day	X
6	Fri	B.R. Ambedkar Death anniversary	X
7	Sat	International Civil Aviation Day	X
8	Sun		H
9	Mon		X
10	Tue	Human Rights Day	X
11	Wed	International Mountain Day	X
12	Thu		X
13	Fri		X
14	Sat	National Energy Conservation Day	H
15	Sun	Datta Jayanthi	H
16	Mon		X
17	Tue		X
18	Wed	Vegetables Day (K.G Students)	X
19	Thu		X
20	Fri		X
21	Sat		X
22	Sun	National Mathematics Day	H
23	Mon	Kisan Diwas (Farmers' Day)	X
24	Tue		X
25	Wed	Merry Christmas	H
26	Thu		X
27	Fri		X
28	Sat		H
29	Sun		H
30	Mon	Yellu Amavasya	H
31	Tue		X

1. Unit Test – V

2. Sports Day

January - 2025

Date	Week	Events	W/H
1	Wed		X
2	Thu		X
3	Fri		X
4	Sat	World Braile Day	X
5	Sun		H
6	Mon		X
7	Tue		X
8	Wed		X
9	Thu	Pravasi Bharathiya Diwas	X
10	Fri		X
11	Sat	National Human Trafficking Awareness Day	H
12	Sun	Swami Vivekananda Jayanthi (National Youth Day)	H
13	Mon		X
14	Tue	Makara Sankranthi, Indian Army Day	H
15	Wed		X
16	Thu		X
17	Fri		X
18	Sat		X
19	Sun		H
20	Mon		X
21	Tue		X
22	Wed		X
23	Thu	Subhas Chandra Bose Jayanthi	X
24	Fri	National Girl Child Day	X
25	Sat	National Voters' Day	H
26	Sun	Republic Day	H
27	Mon		X
28	Tue		X
29	Wed		X
30	Thu	Mahathma Gandhi Punya Thithi	X
31	Fri		X

1. Unit Test - VI

February - 2025

Date	Week	Events	W/H
1	Sat	Indian Coast Guard Day	X
2	Sun	Vasantha Panchami	H
3	Mon		X
4	Tue	World Cancer Day, Ratha Sapthami	X
5	Wed		X
6	Thu		X
7	Fri		X
8	Sat		H
9	Sun		H
10	Mon	National De-worming Day	X
11	Tue		X
12	Wed		X
13	Thu	World Radio Day, Sarojini Naidu Birth Anniversary	X
14	Fri		X
15	Sat		X
16	Sun		H
17	Mon		X
18	Tue		X
19	Wed	Chatrapati Shivaji Jayanthi	X
20	Thu		X
21	Fri	International Mother Language Day	X
22	Sat		H
23	Sun		H
24	Mon		X
25	Tue		X
26	Wed	Maha Shivaratri	H
27	Thu	World NGO Day	X
28	Fri	National Science Day	X

1. Unit Test - VII
2. P.T.M

March - 2025

Date	Week	Events	W/H
1	Sat	World Civil Defence Day	X
2	Sun		H
3	Mon	National Safety Day	X
4	Tue		X
5	Wed		X
6	Thu		X
7	Fri		X
8	Sat	International Womens' Day	H
9	Sun		H
10	Mon		X
11	Tue		X
12	Wed		X
13	Thu		X
14	Fri	Holi Hunnime	X
15	Sat	World Consumer Rights Day	X
16	Sun	National Vaccination Day	H
17	Mon		X
18	Tue		X
19	Wed		X
20	Thu	International Day of Happiness, World Sparrow Day	X
21	Fri		X
22	Sat	World Water Day	H
23	Sun	Shaheed Diwas	H
24	Mon		X
25	Tue		X
26	Wed		X
27	Thu	World Theatre Day	X
28	Fri		X
29	Sat		X
30	Sun	Ugadi	H
31	Mon		X

1. E.O.Y Exam

CLASS TIME TABLE (1 to 5)

	1	2	10.55 -	3	4	12.20 -	5	Remedial	2.30 -	6	7	3.45 -
	9.40- 10.20	10.20- 10.55	11.10	11.10- 11.45	11.45- 12.20	12.55	12.55 1.30	1.30- 2.30	2.35	2.35- 3.10	3.10- 3.45	3.50
	P R A Y E R											
	S N A C K S & B R E A K											
	L U N C H											
	B R E A K											
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												
	prayer & Class Teacher's Inter- action											

CLASS TIME TABLE (6 to 10)

	1	2	10.55 -	3	4	5	12.55 -	Remedial	2.30 -	6		3.45 -
	9.40- 10.20	10.20- 10.55	11.10	11.10- 11.45	11.45- 12.20	12.20 12.55	1.30	1.30- 2.30	2.35	2.35- 3.10	3.10- 3.45	3.50
	P R A Y E R											
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												

GENERAL INSTRUCTIONS / GUIDELINES

INSTRUCTION TO THE STUDENTS

1. All students must attend the school on the re-opening day after vacation under unavoidable circumstances, prior permission of the Principal must be obtained. Students not attending punctually are liable to have their names struck off from the rolls.
2. Students should come to school neatly dressed in the prescribed school uniform.
3. Any student who comes to school in unclean uniform or in plain clothes, unpolished or torn shoes and nails uncut will not be allowed to attend the class.
4. The students will not be allowed to use a pair of uniforms for more than two years. The school authorities reserve the right to replace such uniforms at parents expenses.
5. Students are requested to address their teachers, staff and fellow students with due respect and politeness. They should practice common courtesies like greeting the teachers, parents, elders and fellow students every day.
6. At the first bell students must form themselves in a line quietly for the morning assembly and prayer. During assembly and prayer, the students must maintain discipline and follow the instructions of the teachers.
7. Students should constantly practice conversing in English while in the school premises.
8. During the absence of a teacher from the class room, students must obey the class monitor and maintain discipline.
9. Students should note down in the diary the homework or other assignments given by the teachers. The instructions should be brought to the notice of the parents and signature should be obtained every day.
10. Student should be punctual in doing the assigned homework and duly submit the completed assignments to the respective teachers. Sufficient time should be devoted at home to revise the daily lessons. Children should come to school with the recommended books and stationery items. Habitual defaulters in these matters will be liable to

be sent home and parents of these children will be asked to meet the teachers to resolve the issue.

11. Students must keep class rooms clean. They should make use of the waste bins provided for disposing off waste paper or any other material.
12. Students should not write, scratch or engrave graffiti on desks, chairs and other surfaces.
13. Students will be penalized if they are found to have damaged any of the infrastructure like chairs, Desks, Switch Boards, Lights, Fans etc.,
14. Students should not bring any books, periodicals, pictures etc., that are not connected with their studies to the school.
15. Students should not wear costly ornaments or bring heavy cash with them to school. The Management does not take responsibility for loss of valuables or Cash.
16. Students are not permitted to carry cellular phones or any electrical gadget to the school.
17. Students are not allowed to drive motorise vehicles such as Cars, Scooter and Motor Cycles within or outside the School.
18. Any student who is found repeatedly or deliberately mischievous or guilty of malpractices or has committed an act of serious indiscipline or who in the opinion of the Principal brings an unwholesome influence on the fellow students may be expelled permanently from the school or liable to be removed from the rolls.

INSTRUCTIONS TO THE PARENTS:

1. Parents-Teachers Meetings and open days are held periodically to follow and improve on the progress of their wards. Parents are requested to co-operate with the school authorities and utilize this facility fully so that further improvement can be made to improve their standard.
2. Parents may meet the Class Teachers and Principal to ascertain the progress in studies, conduct, discipline etc. of their ward on open days (Last Saturdays between 10.00 am and 12.00 pm).
3. Parents should ensure that their children attend to school regularly and in time. If on account of illness or due to some unavoidable

circumstances, a student remains absent from the school any day, parents should indicate in the diary the reason for such absence. In all other cases, prior permission of the Principal should be obtained.

4. Parents are requested to encourage their children to participate in extra-curricular activities such as Computer course, Science and Humanities Club etc., Music classes like Hindustani Vocal, Carnatic Vocal, Tabala, harmonium, Key Board, Dance, Painting, Arts and Crafts Classes are also conducted by Kala Bharathi Academy in the School premises. Parent should make use of this facility to nurture and encourage the inborn talents of their children.
5. Any loss or Damage caused to the school property by the Student should be made good by their parents.

TESTS, EXAMINATIONS AND PROMOTION:

1. During the academic year, the school holds Unit tests, Monthly tests, Periodic Tests, Mid-term and Preparatory Examinations. Attendance for these tests and examinations conducted is compulsory.
2. Under extra ordinary circumstances if the students are unable to attend the tests/examination, prior permission must be obtained from the Principal. This permission will be granted only at the discretion of the authority. A Medical Certificate should be produced in case of illness.
3. Students will not be allowed to appear for terminal and final examinations unless their fees have been paid in full before the examinations.
4. Results of the annual examination will be announced in the month of April. These results are final in all cases.
5. Every student is expected to be punctual to school and put in attendance of the least 80% of the number of working days during the school year failing which his / her promotion to the next higher class will be withheld.

SCHOOL FEES:

1. Parents are required to make monthly payments for their child's school fees at the start of each month, with the payment dead line set for the 5th of every month.
2. The tuition fees must be paid in the counter during office hours within the given date of every month (before 5th of every month) failing which a fine of Rs. 50/- shall be levied for every student.
3. Fees once paid will not be refunded to parents for any part of the academic year.
4. Failure to pay the fees in time will result in the student's name being struck off the rolls. Re-admission is permissible at the discretion of the Principal on payment of Re-admission fee of Rs. 250/- in addition to the outstanding dues.
5. Those who wish to pay the fees for more than three months may do so for a block of 6 months / 9 months or for the whole year in advance.

TO PARENTS AND GUARDIANS:

1. Parents / Guardians are requested to co-operate with the school authorities by enforcing discipline and regularity at home. If parents do not insist on regular attendance and home study, the results in the examination are sure to be disappointing.
2. Parents / Guardians are requested to meet the Principal at least once in a month to enquire about the conduct, progress and attendance of their children.
3. Parents / Guardians (or other persons) are not allowed to see their children or their teachers during school hours without the Principal's permission.
4. Give a helping hand to the teachers in moulding the personality of your child.
5. Help the child to be regular and systematic in his/her work.
6. Help the child to keep his/her dress, books and notebooks neat and tidy.
7. Do not take your children away on long tour during school days.

Fees once paid will not be refunded

LEAVE RULES:

1. If, for any reason a child has to miss school there must be a prior permission from the Principal and Class Teacher.
2. All absence from school, even with a prior permission must be explained by the parents in the Absence Record provided in the school diary , before it can be condoned & the student is admitted into the class - room.
3. If the leave is for more than 3 days besides the note in the school diary an explanation in a separate letter must be added and sanctioned by the Head of the department. Leave is granted only for grave reasons.
4. A student returning to school after suffering from an infection or suffering from a contagious disease should produce a medical certificate of fitness declaring him / her out of quarantine, before the student could be admitted into the class.

GENERAL RULES OF THE SCHOOL

1. **All must wear ID Card in the school premises.**
2. Head of the department has the right to suspend or dismiss any student whose presence in the school is injurious to the moral tone of the school.
3. Students are not allowed to put Mehendi, lipstick or nail polish and attend school.
4. Mobile phones, cameras, any costly gadgets will be confiscated if found with any student in the school.
5. Students are not allowed to bring to school any sharp objects like knife, scissors, blades, crackers or any object harmful to the fellow students. Any defaulter will be suspended from school.

6. Students are not allowed to use physical force to hurt any student in or outside school campus or use any abusive language derogatory to ones character. Any offender of this rule will be suspended or dismissed from the school.
7. To be a living example of the values taught and expected of their children.To keep the school authorities informed of any special problem, family circumstances or other relevant facts that are necessary for a proper understanding and guidance of their children.
8. Do not send the children with any valuable ornaments or Jewellery or money to the school.
9. Not to engage private tutors without consulting the Principal.
10. Personal memo page should be carefully filled in by the parent at the beginning of the academic session. Change of residence / phone numbers should be notified to the school office immediately.
11. Giving presents to the staff or other demonstrations of gratitude or goodwill in their honour is not allowed. Discourage your child to bring gifts for his/her classmates.
12. Any communication (request or complaint) made by the parents must be addressed to the Principal and not to the class teacher.
13. Kindly see that the child attends the school in proper prescribed uniforms.
14. Be patient with your children and encourage them.

15. Students must bring with them all the things needed for the day. Guardians should not insist in the office/gate to forward things/Tiffin to the students during class hours.
16. Children should do their homework, project, charts etc by themselves. Parents or their tutors should not do it for them. It is important that the children develop a habit of studying and working on their own.
17. Criticism on teachers and the school authorities in front of their children by the parents should be avoided. Should they have any legitimate complaint, meet the Head of the department during to the office time.



ABSENT DAYS RECORD

DAYS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
MAY																															
JUNE																															
JULY																															
AUGUST																															
SEPTEMBER																															
OCTOBER																															
NOVEMBER																															
DECEMBER																															
JANUARY																															
FEBRUARY																															
MARCH																															
APRIL																															

(Tick the days on which you were absent)

LEAVE APPLICATION FORM

Dear Class Teacher,
Kindly grant leave to my ward for the number of days specified below:

Specimen Signature: _____ Mother: _____ Father: _____ Guardian: _____

[illegible]

Time Table

Unit Test - I June - 2024

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____

Parent : _____

Time Table

Unit Test - II July - 2024

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____

Parent : _____

Time Table

Unit Test - III - August 2024

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____ Parent : _____

Time Table

Unit Test - IV - September 2024				
Subject	Date	Time	Test Portion	Marks
Signature of the Class teacher : _____ Parent : _____				

Time Table

M.O.Y Examination – October 2024

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____ Parent : _____

Time Table

Unit Test - V – December 2024				
Subject	Date	Time	Test Portion	Marks
Signature of the Class teacher : _____ Parent : _____				

Time Table

Unit Test - VI – January 2025

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____

Parent : _____

I don't regret the things I've done.
I regret the things I didn't do when I had the chance.

Time Table

Unit Test - VII – February 2025

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____

Parent : _____

There are two kinds of people in this world: those who want to get things done and those who don't want to make mistakes.

Time Table

E.O.Y Examination - March 2025

Subject	Date	Time	Test Portion	Marks

Signature of the Class teacher : _____

Parent : _____

PROGRESS REPORT 2024 -25

SUBJECTS	UT- I June	UT- II July	UT- III Aug.	UT-IV Sep.	M.O.Y Oct.	UT- V Dec	UT- VI Jan.	UT- VII Feb.	Prep- aratory
ENGLISH									
HINDI									
KANNADA									
MATHEMATICS									
E.V.S/ SCIENCE									
SOCIAL SCIENCE									
Class Teacher's Sign									
Parent' Sign									

U.T – Unit Test
E.O.Y – End of the year Assessment

M.O.Y – Middle of the year Assessment